6-1-1937

The Clark University Bulletin: Seventieth Annual Catalogue, Announcements for 1937-1938

Clark University

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CLARK UNIVERSITY

BULLETIN

Seventieth Annual Catalogue

June, 1937

Announcements for
1937-1938

An Institution for the Training of
Colored Young Men and Women

Under the Auspices of the Board of Edu-
cation of the Methodist Episcopal Church
CLARK UNIVERSITY

BULLETIN

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Under the Auspices of the Board of Edu-
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### Calendar for Year 1937

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There's a school on a hill
That we love good and true,
With a love that enlightens
Our souls through and through.

As the shrine of a race, and
As owned by a King,
And dear to our hearts
Are the praises we sing.

Oh, we love every building
That stands on the hill,
And we love even the trees
Dying, whispering still.

And oft to our dear
Alma Mater we hark!
Oh, God bless you and keep you,
Our dear old Clark!
ENTRANCE TO CLARK UNIVERSITY.
BOARD OF TRUSTEES

TERM EXPIRES 1938

Mr. T. J. Ferguson................................... Atlanta, Ga.
Mr. A. P. Morse...................................... Atlanta, Ga.
Mrs. W. H. C. Goode................................. Sidney, Ohio
Mr. W. T. Cunningham.................................. Atlanta, Ga.

TERM EXPIRES 1939

†Dr. F. C. Eiselen.................................... Chicago, Ill.
Rev. C. L. Johnson................................... Atlanta, Ga.
Mr. R. B. Eleazer..................................... Atlanta, Ga.

TERM EXPIRES 1940

Rev. L. H. King................................... New York City
Mr. A. M. Carter.................................... Augusta, Ga.
Rev. G. W. Lewis.................................... Nashville, Tenn.
Mrs. Anna L. Zook.................................. Larned, Kansas

TERM EXPIRES 1941

Bishop C. W. Flint...................................... Atlanta, Ga.
Mr. Willis M. Everett............................... Atlanta, Ga.
Dr. Goodrich C. White................................ Atlanta, Ga.
Mr. J. C. Arnold.................................. New York City

TERM EXPIRES 1942

Mr. G. W. Lemon.................................... McDonough, Ga.
Rev. N. J. Crolley.................................... Atlanta, Ga.
Dr. M. J. Holmes..................................... Chicago, Ill.

OFFICERS OF THE BOARD OF TRUSTEES

Bishop C. W. Flint...................................... President
Bishop A. W. Leonard................................. First Vice-President
Mr. T. J. Ferguson...................................... Second Vice-President
Rev. N. J. Crolley....................................... Secretary
Dr. M. S. Davage....................................... Treasurer

*The President of the University is an ex-officio member.
†Deceased.
UNIVERSITY CALENDAR
1937-1938

Opening Day

Freshmen—September 15, 1937
Advanced Students—September 20, 1937

1937

September 15, Wednesday—Boarding Halls open for Freshmen.
September 16-17—Freshman Registration.
September 20-21—Registration and Classification of Advanced Students.
September 22, Wednesday—Lectures and Recitations begin.
November 22-26—Mid-Term Examinations.
November 25, Thursday—Thanksgiving Day; a holiday.
December 23, Thursday, 12:30 P. M.—Christmas Recess begins.

1938

January 3, Monday, 8:00 A. M.—Christmas Recess ends, class work begins.
January 11, 12, 13—Delinquent Examinations.
January 24-28—First Semester Final Examinations.
January 31, February 1—Registration for Second Semester.
February 2, Wednesday—Classes for Second Semester begin.
February 23, Wednesday—Founders' Day.
April 5-8—Mid-Term Examinations.
April 12-14—Delinquent Examinations.
April 15-18, inclusive—Spring Vacation.
April 19, Tuesday, 8:00 A. M.—Spring Vacation ends, Classes begin.
May 2-6—Comprehensive Examinations.
May 5, Thursday—Crogman Day Program.
May 30-June 3—Second Semester Final Examinations.
June 3, Friday—Class Day Exercises.
June 5, Sunday—Baccalaureate.
June 6, Monday—Alumni Business Meeting and Reunion.
June 7, Tuesday—Commencement.
MATTHEW S. DAVAGE, A.M., LL.D.
President

JAMES P. BRAWLEY, A.M.
Dean of the College of Arts and Sciences

M. E. TURRENTINE, B.S.
Bursar

SECRETARIES

RUTH E. HARRIS...............Secretary to President
ZILLA F. MAYES................Secretary to Dean-Registrar
FACULTY OF INSTRUCTION

College of Arts and Sciences

E. LUTHER BROOKES, A.B., A.M.
A.B., Lincoln University; A.M., Columbia University
Director of Department of Science; Professor of Chemistry

MRS. STELLA BREWER BROOKES, A.B., A.M.
A.B., Wiley College; A.M., University of Michigan
Head of Department of English; Professor of English

JAMES P. BRAWLEY, A.B., A.M.
A.B., Samuel Huston College; A.M., Northwestern University
Professor of Education and Religious Education

MRS. GEORGIA W. BRAWLEY, A.B., A.M.
A.B., Atlanta University; A.M., State University of Iowa
Professor of English and Education

JOHN A. GREENE, A.B., B.D., S.T.M.
A.B., Clark University; B.D., Gammon Theological Seminary;
S.T.M., Boston University
Professor of History, Education and Religious Education

ALPHONSO A. MCPHEETERS, B.S., M.A.
B.S., Wilberforce University; M.A., University of Cincinnati
Head of Department of Education;
Professor of Education

ADOLPHUS B. WRIGHT, A.B., M.B.A.
A.B., Atlanta University; M.B.A., New York University
Professor of Business Administration

JOSEPH J. DENNIS, A.B., A.M.
A.B., Clark University; A.M., Northwestern University
Head of Department of Mathematics; Professor of Mathematics

RUFUS H. DORSEY, B.S.
Clark University; Graduate Work, University of Wisconsin
Assistant Instructor in Biology, Chemistry and Physics
MRS. SARA HARRIS CURETON, A.B.
Talladega College; Graduate Work, L'Institute de Phonetique
and the University of Wisconsin

Instructor in French

COLLYE LEE RILEY, A.B., B.S., in Library Science
A.B., Clark University; B.S., in Library Science, Hampton Institute

Librarian

RICHARD A. SCHERMERHORN, A.B., B.D., M.A., Ph.D.
A.B., Dakota Wesleyan; B.D., Garrett Theological Seminary;
M.A., Northwestern University; Ph.D., Yale University

Professor of Philosophy and Religion

J. DEKOVEN KILLINGSWORTH, B.M.E.
Music Diploma, Paul Quinn College; B.M.E., American Conservatory
of Music; Graduate Work, Chicago Conservatory of Music

Instructor in Music

RALPH C. ROBINSON, A.B.
Clark University; Summer School, Northwestern University, 1934

Director of Athletics

MILDRED KENYON, A.B., M.S.
A.B., Oxford College for Women; M.S., Iowa State College

Head of Department of Home Economics; Professor of Home
Economics

*BOOKER T. GRIFFITH, B.S., M.S.
B.S., M.S., University of Pittsburgh

Head of Department of Biology

Professor of Biology

BERNARD H. NELSON, A.B., A.M.
A.B., A.M., Howard University

Head of Department of Social Sciences

Professor of Sociology and History

LLOYD B. STUART, A.B., A.M.
A.B., New Orleans University; A.M., Columbia University

Professor of French and German

*On leave of absence second semester for study.
MRS. ARRA B. ROBINSON, B.S.
B.S., Philander Smith College; Graduate Work, Atlanta University
Instructor in Home Economics

*JAMES O. SLADE, A.B., A.M.
A.B., Morris Brown College; A.M., University of Michigan
Professor of Sociology

**WALTER R. CHIVERS, A.B., M.A.
A.B., Morehouse College; M.A., New York University
Professor of Sociology

LEONARD P. TAYLOR, B.S.
Clark University
Instructor in Mathematics

MRS. MARY ELLEN JOHNSON, A.B.
A.B., Alcorn College; Graduate Work, Atlanta University
Instructor in Secretarial Training

*CLARENCE L. E. MONROE, A.B., M.S.
A.B., M.S., University of Pennsylvania; Graduate Study, University of Chicago; Residence requirements fulfilled for Ph.D., University of Chicago
Professor of Biology

BOARDING DEPARTMENT

Warren Hall

RALPH C. ROBINSON
Proctor

*Exchange Professor from Morris Brown College
**Exchange Professor from Morehouse College
SUPERINTENDENT OF BUILDINGS AND GROUNDS

RALPH C. ROBINSON, A.B.
Clark University
Thayer Hall

WINIFRED MYSER, A.B.
Ohio Wesleyan University
Superintendent

FANNIE BELLE GORE
Assistant Superintendent

MILDRED KENYON, A.B., M.S.
A.B., Oxford College for Women; M.S., Iowa State College
Head of Department of Home Economics; Professor of Home Economics

MRS. ARRA B. ROBINSON, B.S.
B.S., Philander Smith College; Graduate Work, Atlanta University
Instructor in Home Economics

LUCILLE CAMPBELL, A.B.
Southwestern College; Graduate Work, University of California
Financial Secretary

ALUMNI OFFICERS

W. T. CUNNINGHAM..................President
LOUIS T. WRIGHT...................Vice-President
MISS GRACE ARNOLD................Secretary
CHARLIE GIDEON....................Treasurer
J. A. GREENE.......................Corresponding Secretary

EXECUTIVE COMMITTEE

Miss Emma Arnold
Miss Grace Arnold
W. T. Cunningham
Charles Gideon

J. A. Greene
Lucius Jones
Miss Collye Lee Riley
William J. Rowe

Louis T. Wright
CLARK UNIVERSITY was founded in 1870 by the Freedmen's
Aid Society of the Methodist Episcopal Church, now known
as the Board of Education for Negroes. The first location
was in the city at Whitehall and McDaniel Streets. During
the first few years Bishop Gilbert Haven secured a tract of land
of between 400 and 500 acres on the south side of the city to
which the University was moved in 1872. A large portion of the
funds for the founding of the University was contributed by Mrs.
Augusta Clark Cole, the daughter of Bishop D. W. Clark, who died
in 1872. It was, therefore, decided to name the new institution
Clark University.

The entrance to the University grounds is located at the end of
Capitol Avenue, two miles directly south of the capitol building
of the State of Georgia. Though now occupying a very desirable
location, back in the seventies much criticism was expressed be­
cause it was then located so far out in the woods. Work was
pushed vigorously, however. Students felled trees and put in roads,
Mrs. Eliza Chrisman furnished additional funds and in 1872 Chris­
man Hall and four cottages were erected. At first Chrisman Hall
served as dormitory for both sexes and housed the recitation rooms.

Meanwhile adjoining land was purchased for the erection of a
theological seminary in order that an educated ministry might be
provided for the Negro people. Many people contributed toward
this but Dr. Elijah H. Gammon contributed most liberally and
finally left a large endowment for its maintenance. It was natural,
therefore, that this institution be named, in his honor, Gammon
Theological Seminary. The first building was erected in 1883, and
the male students moved from Chrisman Hall to this building.
Later Warren Hall was built and dedicated to Bishop Henry W.
Warren who lived on the grounds for several years and gave lib­
erally of his time, energy and thought to this growing school. War­
ren Hall became the dormitory of the female students and lady
teachers, accommodating 120 persons, and housed the kitchen and
the dining hall, the latter capable of seating three hundred. The
male students then took up their quarters in Chrisman Hall. Bal­
ard Hall was erected next as a trades building. It was the gift
of the late Stephen Ballard of Brooklyn, New York. Since the
industrial work of the school has been discontinued this building
has been altered so as to furnish apartments for married professors.

Buildings of lesser importance were added through the years
until in 1920 the foundations were laid for Lecte Hall. This mag­
nificent structure, costing over $200,000, was dedicated Wednesday,
February 15, 1922, with impressive ceremonies. This building is
thoroughly modern in its appointments. On the east end is Crog­
man chapel furnished with stained glass windows and opera seats
capable of accommodating eight hundred persons at normal times
leaving space to seat over a hundred more persons on special
occasions. The main part of the building is given over to adminis­
tration, class work, and the library. The third floor provides lab­
oratories for three sciences, chemistry, physics, and biology, which
are equipped with modern appliances.
THAYER HOME

Thayer Home, under the management of the Woman's Home Missionary Society of the Methodist Episcopal Church, is a boarding home for young women attending the Normal or College Departments of Clark University. The Home was established for the training of young women in the essentials of housekeeping and home-making, and for the teaching of Home Economics.

The Home Economics Department, which is housed in Thayer Hall is well equipped for the courses offered. The foods laboratory contains a food preparation laboratory accommodating twenty students, and has a large, well-lighted dining room, equipped for the serving of meals, adjoining the food preparation laboratory.

The clothing laboratory accommodates sixteen students and contains cutting tables, sewing machines, display cabinets, store rooms and other necessary equipment for giving efficient clothing instruction.

Within the last few years the growth of the Home Economics Department has justified the addition of a Home Management House to the other equipment in the department. The Home Management House is well equipped and furnished. It gives the students an opportunity to make practical application of the information received in other courses.

Thayer Home is now modern in every way and equipped for better service than ever before. Entirely new plumbing, electric wiring and heating systems have been installed throughout; the rooms are bright and cheery, and altogether it is a home of which we may justly be proud.

Thayer Home is the oldest of the homes of the Woman's Home Missionary Society and has a record of many years of helpfulness to its credit. The "New Thayer" fills a long felt need, and, to have the training which such a home provides—both in the theory and practice work—means much for the home life which these students shall influence in after years.

GENERAL AIM OF CLARK UNIVERSITY

The general aim of Clark University is to provide a learning situation which will offer to its students through many types of activities, both general and specific, an opportunity to develop well-balanced integrated personalities. The purpose is to develop men and women who will be polished and refined in manners, keen and critical in intellect, sensitive and appreciative in nature, Christian in character, broad in interests, efficient in work, and useful to society.

To secure this end, the University endeavors to correct deficiencies, to encourage natural gifts, and to guide the students toward an increasing maturity of outlook and emotional control, and a commitment of life to high purposes. This should involve a growing ethical sensitiveness, both to the values conserved through the social process, and the undeveloped potentialities yet to be achieved for the race and human welfare in its broadest relationships.

GENERAL INFORMATION

RECOGNITION

Clark University holds membership in the Association of American Colleges, the Association of Colleges for Negro Youth, the National Association of Collegiate Deans and Registrars in Negro
Schools, the Association of Colleges and Secondary Schools of the State of Georgia, and the American Association of Collegiate Registrars.

Clark is rated by the Association of Colleges and Secondary Schools of the Southern States as a standard four year College, Class B. This institution is recognized as a Class A College by the State Departments of Education of Georgia, Texas, North Carolina, Florida, and other southern states, and the American Medical Association. The recognition given Clark University by the southern states entitles its graduates to Professional Teachers certificates, and the right to teach in the public schools of those states without examination.

PURPOSE

The purpose of the institution is to promote broad and accurate scholarship, along with a high type of character.

Only such as manifest earnestness and moral purpose can remain connected with the institution. Those who disregard the few necessary rules framed for the individual and general good, or do not maintain satisfactory class standing, may be asked to withdraw from the school at any time.

LOCATION

The buildings and grounds are located just south of the corporate limits of the city of Atlanta, Georgia. The campus is sufficiently elevated to overlook the city, has perfect drainage on all sides. It is beautifully shaded with oaks and pines, which, with its elevation, 1,200 feet above sea level, makes it a delightful and healthy retreat even in mid-summer.

ACCESSIBILITY

Atlanta is the greatest railroad center of the South, and is readily accessible from all points. The city contains two hundred and fifty thousand inhabitants and enjoys all the conveniences of modern city life, making it an admirable location for a large school.

On arriving in Atlanta, take any east-bound car at the Terminal Station and ask for a transfer to the South Pryor car and get off at the campus gate, in full view of the University buildings. Arriving at the Union Station, take a South Pryor car at the Whitehall Street Viaduct. Bring your baggage check with you and present it at the office. By so doing you will save money.

When parents send daughters without an escort, if they will notify the President of the time of their arrival, some one will be waiting at the station to receive and conduct them to the University.

EXPENSES

Semester Fees
(Paid at the beginning of each semester)

Tuition, College ........................................ $30.00
Laboratory Fees:
Chemistry, College ..................................... 5.00
Physics .................................................. 4.00
Biology .................................................. 5.00
Survey of Natural Science ............................. 5.00
Athletics (Payable First Semester only) .................... $ 5.00
Library ................................................... 2.50
Cultural (Payable First Semester only)...................... 1.00
Mentor .................................................. .50
Incidental ................................................. 1.50

Home Economics:
Domestic Science ..................................... 5.00
Plain Sewing ......................................... 3.00

All students attending the University are required to pay the semester's expenses in advance. Boarding students are required to pay one month's expenses for board, room rent, etc., in addition to the semester's expenses. Money will not be refunded except in case of disabling illness.

Monthly Fees
(Paid at the beginning of each month)

Tuition, paid by the month, College................................. $ 8.00
Board ..................................................... 14.50
Room rent, including steam heat and light.................. 4.50
Laundry ................................................... 2.00
Pianoforte, singing, violin,—two lessons a week of thirty
minutes each .......................................... 3.00
Rent of piano—one hour for daily practice.................... .50
Dressmaking .............................................. 1.50

SUMMARY OF SEMESTER AND MONTHLY FEES FOR
1937-1938

First Semester
(If Paid by the Semester) (If Paid by the Month)
Tuition ............................................ $30.00 Tuition (First month)....... $ 8.00
Fees .............................................. 10.50 Fees ........................................ 10.50
$40.50 Total (1st mo. in adv.).. $18.50

Note: These fees are payable in advance by all students, whether they live on or off the campus.

(Students Living on the Campus)
Board per month .......$14.50
Room rent per month.. 4.50

Total .................... $19.00
(Payable in advance each month)

Second Semester
(If Paid by the Semester) (If Paid by the Month)
Tuition ............................................ $30.00 Tuition (First month)....... $ 8.00
Fees .............................................. 3.00 Fees ........................................ 3.00
$33.00 Total (Payable in adv.)..$33.00 Total (1st. mo. in adv.)..$11.00

Each month thereafter, payable in advance.....$ 8.00
(For Students Living on the Campus)

Room Rent and Board for the second semester will be the same as the first semester.

Students withdrawing from school at any time during the semester must report to the Dean's office at the time of withdrawal, or charges will be made for the entire semester.

OTHER FEES

Late Registration Fee. The late registration fee of $2.00 is charged all students who have not completed payment of their fees within three days after the beginning of the semester.

Change of Registration Fee. A fee of twenty-five cents will be charged for each change of course registration.

Graduation and Diploma Fees

Graduation and diploma fees, with degrees....................... $ 7.50
Diploma from Normal Department .......................... 4.00

Fee for Transcripts. One transcript of credits will be furnished each graduate or under-graduate free of charge. A fee of $1.00 will be charged for each additional transcript.

A deposit of $5.00, which will be credited to the first month's expenses, will reserve a room in advance. Rooms will be assigned in order of deposits received. Reserved rooms will not be held longer than three days after the opening of school.

Money should be sent by P. O. Money Order direct to the President, who will credit it as instructed and send a receipt by return mail. This will guard against extravagance. Do not send money to the President personally, but make checks and drafts payable to Clark University. Instruction from parents as to the amount to be allowed for personal expenditures will be strictly followed. Personal checks, unless certified by cashier of the bank, will not be accepted. Make all money orders and certified checks payable to Clark University.

The President can not loan money to students. Please do not ask. Save yourself and him embarrassment.

ASSIGNMENTS

No student will be assigned to a room or admitted to a class until he or she presents a ticket showing that he has settled with the bursar. The act of registration pledges all pupils to obey the regulations of the school until formally released therefrom.

On completion of registration in the case of female boarders the room will be assigned by the superintendent of the ladies' dormitory, in the case of male students by the proctor.
SELF HELP

Hitherto we have been able to furnish a few students with work on the campus to the amount of two or three dollars per month, but we can not guarantee to do this. It is possible for a few deserving students in the advanced classes to secure loans, through the recommendation of the University, from the Board of Education of the Methodist Episcopal Church. Many students secure work in the city evenings, mornings and Saturdays, and thus find it possible to reduce expenses. Efforts are being made to secure more opportunities for work.

STUDENT ACTIVITIES

Athletics

An athletic field, with football, baseball, volley ball, and other physical attractions, has been provided for the students.

A new gymnasium has been erected, which affords opportunities for the required physical exercise so essential to the entire student body. Classes and games will be carried on under the direction of a competent physical education director.

Young Men's Christian Association

The Young Men's Christian Association of Clark University is a student organization with membership open to all men. The aim is to emphasize true and noble manhood in the threefold development of Spirit, Mind, and Body; and to guide the life of the student so as to give him a broader outlook on life and a closer relationship with Jesus Christ.

Young Women's Christian Association

The Young Women's Christian Association is a student organization on the campus to which all women students are eligible. The Association aims to develop the young women in Christian leadership and in all around Christian womanhood. Because of the many sided activities of the "Y" no girl can afford to leave it out of her consideration in making plans for school life. Membership dues are $1.00 per year.

Queen Esther Circle

The Queen Esther Circle is that department of the Woman's Home Missionary Society organized to awaken and sustain interest among the young people in the work of the society, and to bring before them the need for missionary work in our own country, and what is being done to meet it, and to raise funds for such work.

It is the desire of Clark University to link up her students very closely with the life and activities of the local churches from which they have come. With this in view students are urged to attend the church schools in the community surrounding the College.
Alpha Delta Alpha Scientific Society

The Alpha Delta Alpha Scientific Society was organized in 1927, and was given special permission by vote of the Faculty to award science keys to outstanding science students. Scholarship, and Research in Science are the primary aims of the Society. Students who excel in science are elected to membership. Members who maintain high records in sufficient science courses may become candidates for the gold key award. Candidates must submit an essay in some field of science to the Executive Committee of the Society. If the subject of the essay is approved by the Director of the Science Department, and if the essay is approved by an Essay Committee, the candidate may be awarded the gold key at the Commencement exercises of that year. The Society publishes a Science Journal, and sponsors many prizes for excellency in the sciences.

FRATERNITIES AND SORORITIES

The following fraternities and sororities at the University having complied with the conditions for recognition by the University as to scholarship, membership of local chapters, and rules for their relationship to the school, have been granted official recognition by the University: The Alpha Phi Alpha Fraternity, the Omega Psi Phi Fraternity, the Phi Beta Sigma Fraternity, the Alpha Kappa Alpha Sorority, the Delta Sigma Theta sorority, the Sigma Gamma Rho Sorority, and the Zeta Phi Beta Sorority.

THE ALPHA DELTA ALPHA SCIENTIFIC PRIZES

The Alpha Delta Alpha Scientific Society awards the following prizes:

- $7.50 prize for the most outstanding all-round science student.
- $2.50 prize for the most outstanding chemistry student.
- $2.50 prize for the most outstanding physics student.
- $2.50 prize for the most outstanding biological student.
- $2.50 prize for the most representative worker among the Junior membership of the Society.

THE ALUMNI

Clark has a splendid body of alumni scattered over the United States, and in some foreign lands. We hear excellent reports of these former students, many of whom are occupying important positions in life as doctors, lawyers, clergymen, school teachers, and business men and women. Continuous efforts are being made to keep in touch with this larger Clark family. A line to the President or Dean giving the location and work of any alumnus will be appreciated.

GOVERNMENT

Morals

In addition to the observance of specified regulations, all students are expected to work. Immorality, and the use of alcohol will not be tolerated. The discipline of this school is designed to encour-
age self-government. Every influence is thrown around the students to develop culture and character.

**Religious Services**

The life of the University from its beginning has been directed by men and women of unswerving faith in Christianity. No denominational tests are imposed on any students. Complete religious freedom is guaranteed to every one. At the same time, it is true that the authorities of the University believe that religious development is a matter of primary importance, and that no intellectual culture can compensate for the dwarfing of the religious nature. It stands for broad and strong scholarship and the highest moral and religious life.

Chapel exercises are held every school day. All students are expected to be present at these exercises.

All boarding students are required to attend at least one service each Sunday during the school year.

**Vaccination**

Every prospective boarding student, when enrolling, must present to the registrar a certificate, signed by a reputable physician, certifying that the student was successfully vaccinated within the last five years.

Without such certificate the prospective boarding student must be vaccinated by an Atlanta physician.

Failing to comply with the above requirements, the student forfeits his rooming and boarding privileges in Clark University.

**Atlanta Residents**

In view of the limited capacity of dormitories and boarding hall, students living in Atlanta will not be accepted as boarding students until non-resident students are cared for.

**FRESHMAN WEEK**

Freshman Week will be observed during the week of September 15-22, 1937. All students who expect Freshman standing are requested to register by the 22nd of September. The program for Freshman Week will consist of entrance examinations, classification, psychological tests, conferences and special lectures.

**ADMISSION**

All persons desiring to enter the College of Liberal Arts of Clark University should make written application for admission not later than the first day of September of the year in which entrance is desired. Regular forms for making application will be sent immediately to any person writing to the President or Dean expressing a desire to enter the University. After having been sent an application blank the person desiring to enter Clark should fill out the blank and return it immediately to Clark University.
For admission to the College of Liberal Arts a student must have graduated from a four year High School and must present fifteen (15) units of credits from the groups of courses listed below as required for college entrance.

Before a student will be admitted to Clark University he must first present proper credentials. By proper credentials it is meant that the student must have a transcript of his High School work sent direct from the office of the principal of the High School from which he is a graduate to Clark University, which transcript must show, (1) the required number of units in the required subjects, (2) the length of the class periods in minutes, (3) the length of the school year in weeks, (4) the number of weeks each subject was pursued, (5) the text book used for each subject, (6) the grade made in each subject, and (7) the passing mark of the school.

Students failing to furnish proper credentials will be admitted only by examination.

Students may be admitted to advanced standing in the College of Liberal Arts by having sent direct from the office of the college previously attended a transcript of the academic work pursued there. In all cases, good moral character and honorable dismissal from the school previously attended are essential requisites for entrance into any of the schools or departments of Clark University.

OUTLINE OF ADMISSION REQUIREMENT: COLLEGE OF LIBERAL ARTS

Statement of Minimum and Maximum Number of Units Accepted

<table>
<thead>
<tr>
<th>Subject</th>
<th>Minimum</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Mathematics</td>
<td>2</td>
<td>4</td>
</tr>
<tr>
<td>Science</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>History</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Language, Foreign</td>
<td>2</td>
<td>4</td>
</tr>
</tbody>
</table>

Electives:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Minimum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vocational Subjects</td>
<td>2</td>
</tr>
<tr>
<td>Music</td>
<td>1</td>
</tr>
<tr>
<td>Civics</td>
<td>1</td>
</tr>
<tr>
<td>Sociology</td>
<td>⅓</td>
</tr>
<tr>
<td>Economics</td>
<td>⅓</td>
</tr>
</tbody>
</table>

REGISTRATION

All students should register in the Business Office promptly upon arrival on the campus. The regular dates for registration for the First Semester will be September 16-17 for Freshmen, and September 20-21 for Advanced students. The dates for registration for the Second Semester will be January 31 and February 1. Absences from classes for all students will begin the day class work begins,
and no student will be allowed to register for credit in a course after October 6 for the First Semester, and February 11 for the Second Semester.

A FEE OF TWO DOLLARS WILL BE CHARGED FOR LATE REGISTRATION.

CLASSIFICATION

1. On Entrance: Upon entrance into the University students will be classified (a) on the basis of official records from the school previously attended; (b) on the basis of examinations providing the student wishes admission into the Freshman class.

2. Temporary Classification or Unclassified Student: Students entering the University presenting certificates or diplomas from accredited schools may be given temporary classification pending the securing of official records from the school previously attended.

3. (a) Freshman: A regular student in the College of Liberal Arts having completed less than 28 semester hours of work will be classified as a Freshman.
   (b) Sophomore: A Freshman must have 28 semester hours and at least 28 grade points before he may become a Sophomore.
   (c) Junior: A Sophomore must have 60 semester hours and at least 60 grade points before he may become a Junior.
   (d) Senior: A Junior must have 92 semester hours and at least 92 grade points before he may become a Senior.

4. (a) No student will be classified as a Junior who has not completed all required courses of the Freshman year though he may have sufficient hours and points.
   (b) No student will be classified as a Senior who has not completed all required courses of the Sophomore year though he may have sufficient hours and points.

Note: Exceptions may be made for students coming from other institutions with different college curricula.

EXAMINATIONS

1. Entrance: (a) All high school graduates coming from non-accredited high schools will be required to pass an entrance examination for admission to the Freshman College class.
   (b) All high school graduates who do not have proper credentials for admission will have to pass an entrance examination before they will be admitted to the Freshman College class.

2. Classification Examination: Upon admission to the Freshman College class of Clark University each student will be given a written examination in English and Mathematics for the purpose of assigning members of the Freshman class to the section in which they should go. This examination has no bearing whatsoever upon the student's admission into the College class; it is in a measure indicative of the quality of work the student is capable of doing.

3. Tests and Regular Examinations: (a) Tests: At irregular intervals the various instructors give tests in the classes to determine the effectiveness of their instruction and the comprehensiveness of the grasp which the student has made of the subject-matter taught. All students are required to take these tests in their respective classes.
(b) Mid-term Examinations: At the end of the first nine weeks of each semester a mid-term examination is given in all classes and an average for this period of time is made out which average gives the student definite information as to the quality of work he is doing. This average is also sent to the parents or guardians of the student.

(c) Semester Examinations: At the end of each semester written examinations are given in all classes. These examinations contribute in a very large measure to the general average of the work in various courses and therefore, no student is excused from the examinations.

4. Special Examinations: (a) Students who maintain a general average of C or above in a specific subject throughout the semester but fail in the examinations in that subject, thus causing them to get a D average or below, may take a special or second examination in that subject by paying the special examination fee in the Business Office; but in no case will a student's average be raised above a C in a subject by taking a special examination.

(b) A student unavoidably absenting himself from a test or regular examination may take a special test or examination by paying the special examination fee in the Business Office and presenting the receipt at the Dean's office for a permit.

5. Comprehensive Examinations:
   (a) In the Major and Minor Fields.
   In the second semester of the senior year, seniors are required to take comprehensive examinations covering their major and minor fields. Graduation is contingent upon the quality of the performance of the student in these examinations.
   (b) General Comprehensive Examinations.
   General Comprehensive Examinations are given on the Junior College Level to students who are in their Sophomore year. Students must pass these examinations to qualify for admission to the Senior College Level. These examinations cover three divisions of the curriculum, and also the field of general information.

STUDENT LOAD

1. Minimum: The minimum number of hours which a regular college student is permitted to carry per semester is 12. Because of outside duties making demands upon the time of some students it is sometimes necessary for them to carry only the minimum number of hours in order that they may maintain the qualitative standards required for graduation. Students carrying a program of studies of only 12 hours per semester will not be able to graduate at the end of four years and must therefore plan to take a longer time to complete the requirements for graduation.

2. Average: The average number of hours for a regular college student to carry per semester is 15 or 16. This is a normal amount of work and all regular college students under normal conditions will be enrolled for this number of hours.

3. Maximum. Ordinarily the maximum number of hours for which any college student may enroll is 18. In order to be permitted to carry eighteen hours the student must have carried, during the semester immediately preceding, the average number of
hours for a regular college student, and must have maintained an average of B during that semester with no grade below C. No Freshman student will be permitted to carry 18 hours of work during the first semester of his Freshman year.

Any student carrying 18 hours of work per semester and maintaining an average of A in all subjects for that semester may be allowed to carry 19 or 20 hours if he so desires. Under no conditions will a student be allowed to carry more than 20 hours of work per semester.

SPECIAL STUDENTS

Students wishing to do special work at the University but not to carry full work or to work for a degree or certificate may register as special students. Special students may select such courses as, in the judgment of the faculty, they are capable of pursuing profitably; but no change will be made in the schedule of recitations to accommodate them. Special students carrying a smaller number than 12 hours of work per week will not be permitted to room and board in the dormitories except in very rare and special cases.

The tuition for a special student is two dollars ($2.00) per semester hour (e.g., the tuition for one three-hour course would be six dollars—$2.00 × 3 = $6.00—for the semester).

CLASS ATTENDANCE AND ABSENCES

Students are expected to attend regularly all the courses in which they have been duly registered. No instructor has the authority to excuse a student from his class attendance, and it is his duty to report all absences to the Dean's office at the end of each week.

1. Class Absences: The number of absences granted shall not exceed in any one course the number of hours of credit which that course bears; e.g.: in each three-hour course three absences for the semester shall be granted. However, in the case of protracted illness and other specified contingencies a larger number of absences might be granted at the discretion of the Dean, and the instructors under whom the student has classes. In all cases the absences should be made up by special requirements on the part of the instructors concerned. For every unexcused absence the teacher concerned will reduce the student's grade achieved in the subject from which the student has been absent to the next lower grade. In case the student who has been absent an excessive number of times makes a grade of D, this grade shall be reduced to an F and the student required to repeat the course for credit.

In cases where the student has maintained an average grade of B or above in spite of his absences, consideration may be given whereby that student may make up his work without repeating the course. But, in no case will a grade above D be given in the course where such deficiencies must be made up.

No student will be allowed to be absent from a class more than one-fifth of the recitations of that course of that semester if he is to receive credit for the course.

(This rule is to be interpreted as meaning that excused absences for any cause must not be in excess of one-fifth of the recitations of the course.)

Students who find it necessary to drop out of school for any
reason whatsoever during a semester must make written applica-
tion to the dean of the college for readmission to classes before
returning to the school. In cases where students have to remain
out of class more than two weeks it will be quite difficult for those
students to catch up with the work of the classes. In such cases
the student might not be permitted to re-enter his classes. In any
case the student will suffer a loss of credit hours if he is re-admitted.

TARDINESS

Five minutes are given students to pass from one class to an-
other. Each student is expected to be within the classroom at the
ringing of the five minute bell. Tardiness in class attendance shall
be regarded as an absence unless the matter is adjusted by request
of the student at the close of the hour. For every three marks of
tardiness in each course a mark of absence shall be given.

ABSENCE BEFORE AND AFTER HOLIDAYS

An absence from class recitations on the day immediately pre-
ceding or following the Christmas holidays or any other holiday
recognized as such by the University shall be counted a double
absence.

NOTE: ABSENCE FROM CLASS INSTRUCTION IS RE-
GARDED AS A SERIOUS LOSS TO THE STUDENT AND IN NO
CASE WILL CREDIT BE GIVEN UNTIL THE STUDENT HAS
SATISFIED HIS INSTRUCTOR THAT THE WORK MISSED
HAS BEEN SATISFACTORILY MADE UP.

Except by special permission of the faculty, all students must be
present at the closing recitations and examinations of each semes-
ter, or no credit will be given for the work pursued.

WEEK-DAY CHAPEL

The Week-day Chapel is a significant part of the planned
program of the College. Although attendance is not compulsory, it
is expected that every student will attend chapel daily. It is in-
tended that the chapel programs shall be so well planned and of
such interest and importance that students will have an urgent
desire to attend. Moreover, the chapel programs are very largely
student programs. Thus, the student has in this activity an ex-
traordinary channel through which he may have expression and
self-development.

IMPORTANT TO PROSPECTIVE SENIORS

Members of the graduating class must make up all outstanding
conditions and deficiencies by the end of the first semester of the
year of graduation, and no student whose work is not then clear
will be considered a candidate for graduation.

BACK WORK

After the final draft of the schedule irregular students whose
back work conflicts with regular work will be required to discon-
tinue the regular work and devote their time to the back work.

STANDARDS

In order to maintain high standards of scholarship and efficiency
in various departments of the University all regulations must be
strictly adhered to. The general rules of the University with
regard to class attendance and punctuality will govern in all de­
partments of the University. All students pursuing courses in
any department of the University are expected to begin attendance
upon the first lecture and recitation. Any student who is absent
from the first three or more class sessions at the beginning of
either semester must make up for these absences by doing such
assignments as the instructor of the class or classes from which
he has been absent may deem wise.

No student will be allowed to change registration or drop a
course without permission from the Dean and instructor concerned.
Where permission is given a student to drop a course after the
first month of the semester in which the course is begun a pro­
visional grade for the student dropping the course must be given
by the instructor which grade will count in the student's scholar­
ship record. Courses dropped without proper permission will be
marked failure and will be so recorded on the academic record of
the student dropping the course.

No student will be given credit for work of D grade in excess of
one-fifth of the work pursued during any semester.

No grade below C will count for credit in the student's major
or minor work.

Clark University finds it necessary to eliminate those students
who fail to meet standards. A student may be asked to withdraw
for no other reason at all save the fact he is not meeting standards.

Students who fail in the first semester of a continuous course, in
which the second semester work depends upon the first, will be
asked to withdraw from that course at the end of the first semester.

All freshmen who fail in three or more subjects in the first semes­
ter will be asked to withdraw at the end of that semester.

All freshmen who fail in two subjects the first semester will be
put on probation for the following semester (D grades in excess
of one-fifth of the work carried is considered failure). At the end
of the second semester freshmen who are on probation must have
passed in at least three-fifths of the year's work. Any student
above freshman classification carrying the average load or less
and doing inferior work or failing work or both in one-half of the
load carried will be put on probation for the following semester
and if he does not pass in three-fourths of his work in the semester
in which he is on probation he shall be asked to withdraw. No
student may be on probation more than twice.

GENERAL HONORS

In recognition of superior attainment in scholarship and character
three grades of honors are awarded at graduation: Cum Laude,
Magna Cum Laude, and Summa Cum Laude, under the following
conditions:

First.—A candidate for either of these honors must have made
a passing grade in all courses pursued since entrance into the
College and a general average of at least 2.0 (B).

Second.—The candidate must have made the following averages
in order to qualify for the respective general honors: An average
of 2.0 is required for graduation with the honor Cum Laude; an
average of 2.5 (B+) is required for graduation with the honor
Magna Cum Laude; and, an average of 3.0 (A) is required for
graduation with the honor Summa Cum Laude.
Third.—If the department in which the candidate for either of the above mentioned honors does his major work sees fit, the following also may be required of the student in qualifying for these general honors:

A special thesis relating to the candidate's major work approved by the head of the department may be required and a satisfactory examination passed in the presence of a faculty committee appointed by the head of the department and approved by the Dean of the College.

Fourth.—In order for a candidate for graduation to graduate with any of the general honors mentioned above the same high rank of scholarship must be achieved in the comprehensive examinations in the major and minor fields as required for the respective honors in course—B for Cum Laude, B+ for Magna Cum Laude, and A for Summa Cum Laude.

Fifth.—In no case will the above described honors be conferred upon a candidate for graduation who has not proved to the faculty to be an unquestionable and worthy representative of the ideals of the University in good moral character.

GRADING SYSTEM

The grading system in use is based on the letters A, B, C, D, E, and F. The significance of these letters is as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Significance</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>93-100</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>85-92</td>
</tr>
<tr>
<td>C</td>
<td>Fair</td>
<td>77-84</td>
</tr>
<tr>
<td>D</td>
<td>Poor</td>
<td>70-76</td>
</tr>
<tr>
<td>E</td>
<td>Conditional failure</td>
<td>69-</td>
</tr>
<tr>
<td>F</td>
<td>Complete failure</td>
<td></td>
</tr>
<tr>
<td>Inc.</td>
<td>Incomplete</td>
<td></td>
</tr>
</tbody>
</table>

For each of these grades, values in points are assigned as follows:

- For each hour of A, three points.
- For each hour of B, two points.
- For each hour of C, one point.
- For each hour of D, no point.
- For each hour of E, no point.
- For each hour of F, minus two points.

No credit will be granted in major work for grades below C. The grade D signifies very poor scholarship and such a grade made in excess of one-fifth of the work pursued during any semester will not bear credit in either hours or points. The grade E is a conditional failure and may be made up as the instructor concerned sees fit without repetition of the course. The grade E may not be raised higher than a D. The grade F means complete failure and can be removed only by repeating the course.

All work of E grade and all incomplete work must be removed within one year after such grades of work are made. If these grades are not removed within one year, they will then be changed to grades of F.

REPORTS

1. Reports to Parents: Clark University has adopted the policy of sending quarterly reports to the patrons of the University in order that they may be kept informed as to progress which their sons and daughters are making in their school work. These reports
are sent out just after the mid-examinations of each semester and at the end of each semester. Special reports are made to the patrons whose sons or daughters are doing exceptionally poor work. In these cases the aid of the parents or guardians is solicited in helping to stimulate the student to do a better grade of work. Likewise, special reports are sent to parents or guardians of students who do exceptionally good work, and the aid of the parents or guardians is solicited in encouraging those students to continue to do good work.

2. Reports to Students: Students receive reports on the quality of their work just after the mid-term examination and at the end of each semester just as the patrons do. Students who do inferior work receive monthly report cards and are called into the Dean's office for conference.

MAJORS

Students working for the degree of Bachelor of Arts or Bachelor of Science must at the beginning of their Junior year select some specific department in which to complete a major. Each student should seek the counsel of his advisor or the dean of the college before choosing a major. Major work should be chosen with the student's probable vocation in mind or the field of study which the student expects to enter upon after the graduation for graduate work or professional training. The requirements for the completion of a major are stated along with the outline of courses of the various departments.

Majors may be pursued in the following departments:

- Department of Biology
- Department of Business Administration
- Department of Chemistry
- Department of Education and Psychology
- Department of English
- Department of French
- Department of Home Economics
- Department of Mathematics
- Department of Religious Education
- Department of Social Sciences
  - Economics
  - History
  - Political Science
  - Sociology

MINORS

Students working for the degree of Bachelor of Arts may choose one or two departments in which to complete minors. For the degree of Bachelor of Science a student must choose two departments in which to complete two minors, provided that he chooses only one major. Minor work should sustain a close relation to the major work. The counsel of the student's advisor should be sought in choosing a minor.

GRADUATION

1. Certificates and Diplomas

(1) The completion of special courses in Domestic Science and in Music entitles the student to a certificate of graduation.

(2) The successful completion of two years of work in the Normal Department as herein outlined entitles the student to a
Normal diploma. Sixty (60) semester hours constitute two years of work. A minimum of sixty (60) grade points is also required.

2. Degrees

(1) A student must have spent at least one year, 30 semester hours, of residence at this university before he will be permitted to graduate.

(2) The requirement for graduation with a degree is the completion of 126 semester hours of work as herein prescribed for the Bachelor of Arts and Bachelor of Science degrees respectively. The student must also have an average of C and a minimum of 126 grade points for graduation.

(3) All university fees must be paid in full by each candidate for graduation before a certificate or diploma will be granted him or a degree conferred upon him.

All candidates for graduation are required to be present at the services at which the Baccalaureate Sermon is preached, also to participate in the Commencement exercises as the faculty may determine. On both of the occasions the academic costume (cap and gown) must be worn by candidates for degrees.

RELATION TO ATLANTA UNIVERSITY

Atlanta is recognized as an important center in the field of higher education and is destined to become increasingly more important. A co-operative relationship is developing among the colleges, the two most significant illustrations of which are:

1. The general use by the students of all the Negro colleges of the fine new library recently given to Atlanta University by the General Education Board, and

2. The co-operation of all the colleges with Atlanta University in the summer school.

Further co-operative arrangements have been made through Atlanta University, providing to a limited extent for an exchange of teachers, and to a wider extent for the opening of junior and senior courses offered by any college to students of all the colleges.

The principle has been adopted that, so far as facilities permit in teachers, laboratories, equipment, and transportation, Clark University may offer courses to be found in any of the colleges in the junior and senior years.

New courses which may be offered during the coming session as the result of plans now being perfected will be announced before registration in September, 1935.

RELATIONSHIP OF CLARK UNIVERSITY AND GAMMON THEOLOGICAL SEMINARY

The administrative organization of Clark University is distinctly separate from that of Gammon Theological Seminary, yet, the proximity of the two institutions and their general relationship bring about a close academic relationship between the two schools. By agreement of Clark University and Gammon Theological Seminary, arrangements have been effected whereby students pursuing work at Gammon Theological Seminary may also pursue work in the College of Liberal Arts of Clark University, making it possible for theological students who have not done so already, to complete
also college work. Likewise, students registered for their primary work at Clark University may pursue certain courses at Gammon Theological Seminary.

Courses Allowed Gammon Students at Clark

Certain Students registered for major work at Gammon Theological Seminary may pursue two courses (not exceeding eight hours in the college department) each semester at Clark University without paying a tuition fee. In case scientific courses are chosen the regular laboratory fee must be paid.

Work Allowed Clark Students at Gammon

Students registered for major work at Clark University may register also for courses at Gammon Theological Seminary, but in no case will such student be allowed to register for work in the two institutions in excess of the average or maximum load which a student is allowed to carry at Clark University.

Students registered in Clark University may major in Religious Education by pursuing courses in Religious Education at Clark University and Gammon Theological Seminary as herein outlined. (See Department of Education, Division of Religious Education.)

The following courses, composing group I, may be pursued at Gammon Theological Seminary for credit at Clark University:

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Apologetics</td>
<td>3</td>
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<tr>
<td>Bible</td>
<td>6</td>
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<tr>
<td>O. T.</td>
<td>3</td>
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<tr>
<td>N. T.</td>
<td>3</td>
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<tr>
<td>Church History</td>
<td>3</td>
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<tr>
<td>Ethics</td>
<td>3</td>
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<tr>
<td>Greek</td>
<td>6</td>
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<tr>
<td>Philosophy</td>
<td>3</td>
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</table>

None of the above courses will bear credit at both Clark and Gammon. The maximum amount of credit that will be allowed any student for work pursued at Gammon Theological Seminary is thirty-six hours, taken from group I listed above and group II listed below, under the Department of Religious Education.

NEW PROGRAM

At the beginning of the school year 1934-1935 a New Plan of Curriculum Organization and Administration was initiated. The New Plan is still in its experimental stages. Although it is the intention to follow the outline of work herein set forth, the Administration of the College reserves the right to depart from the announcement of courses and procedure herein outlined in order that necessary changes and adjustments may take precedence over the announcements of this catalog.
THE COLLEGE OF LIBERAL ARTS
AND SCIENCE

Organization of the Curriculum

The curricula of the College are divided into two distinct levels. (1) Lower Level, or Junior College; and (2) Upper Level, or Senior College. On the Lower Level the courses are general in character and are designed to complete the student's general education, and at the same time to lay the foundation for more specialized work on the Upper Level. The courses on the Upper Level make possible concentration in one or more fields. The Upper Level consists of four large divisions: (1) Division of Languages and Literature; (2) Division of Natural Sciences and Mathematics; (3) Division of Social Sciences; and (4) Division of the Arts. The student may select one of these divisions in which to concentrate on the Upper Level.

Divisional Organization

I Division of Languages and Literature.
1. English
2. French
3. German

II Division of Natural Sciences and Mathematics.
1. Biology
2. Chemistry
3. Mathematics
4. Physics

III Division of Social Sciences.
1. Business Administration and Economics
2. Education and Psychology
3. Social Studies
   a. Economics
   b. Geography
   c. History
   d. Political Science
   e. Sociology
4. Religion and Philosophy
   a. Philosophy
   b. Religion
   c. Religious Education

IV Division of the Arts.
1. Home Economics
2. Music

Course Numbering

The scheme for numbering courses in the catalog follows: A and B courses are Junior College courses. A courses are primarily freshman courses, and B courses are primarily sophomore courses. The courses numbered C and D are Senior College courses. The C courses are for both Juniors and Seniors, while the D courses are for Seniors exclusively. The numbers following the letters also indicate the sequence of courses. The odd numbers signify first semester courses and the even numbers signify second semester courses.
PROSPECTUS OF COLLEGE REQUIREMENTS  
FOR BACHELOR OF ARTS DEGREE

Education—6 semester hours.

English—12 semester hours, of which 6 hours shall be Rhetoric, and 6 of English Literature.

Foreign Language—12 semester hours of the same language.

Mathematics—6 semester hours of Mathematics. (Freshman Mathematics.)

Science—16 semester hours; distributed between two sciences.
  (1) Survey of natural sciences required.
  (2) One other science elective.

History—12 semester hours; of which 6 shall be Contemporary Civilization, and 6 shall be either American History or European History, preferably European.

Psychology—3 semester hours, preferably General Psychology, although the equivalent amount may be substituted for this requirement in Education.

Religious Education—6 semester hours.

The remaining 53 semester hours may be selected from one of the four divisions listed above. (p. 27).

OUTLINE OF THE COLLEGE COURSE FOR THE BACHELOR OF ARTS DEGREE BY YEARS

<table>
<thead>
<tr>
<th>First Semester</th>
<th>Second Semester</th>
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<tr>
<td></td>
<td>Hours</td>
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<tr>
<td>English (Rhetoric)</td>
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<tr>
<td>Freshman Mathematics</td>
<td>3</td>
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<tr>
<td>Foreign Language</td>
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<tr>
<td>Contemporary Civilization</td>
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<tr>
<td>O. T. Introduction</td>
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<tr>
<td>Orientation</td>
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<tr>
<th>Sophomore</th>
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<tbody>
<tr>
<td>First Semester</td>
<td>Hours</td>
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<td>English Literature</td>
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<td>Foreign Language</td>
<td>3</td>
</tr>
<tr>
<td>*Science Survey Course</td>
<td>4</td>
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<tr>
<td>Electives</td>
<td>5 or 6</td>
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<tr>
<td>Mathematics</td>
<td>3</td>
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<tr>
<td>Science</td>
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<tr>
<td>Commerce</td>
<td></td>
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<td>Language</td>
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<tr>
<td>Religious Education</td>
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<td>Philosophy</td>
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<td>Psychology</td>
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<td>Sociology</td>
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<td>History</td>
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<td>Home Economics</td>
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<td>Education</td>
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<tr>
<th>Second Semester</th>
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<tbody>
<tr>
<td>English Literature</td>
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<td>Foreign Language</td>
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<td>*Science Survey Course</td>
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<td>Electives</td>
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<td>Mathematics</td>
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<td>Science</td>
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<td>Language</td>
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<td>Philosophy</td>
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<td>Religious Education</td>
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<td>Sociology</td>
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<tr>
<td>History</td>
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<tr>
<td>Home Economics</td>
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<tr>
<td>Education</td>
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*If majoring or minoring in Science, Biology and Chemistry.
Sufficient hours to total the 126 hours required for graduation. These hours are elective and should be chosen with especial reference to the student's major subject.

**PROSPECTUS OF COLLEGE REQUIREMENTS FOR BACHELOR OF SCIENCE DEGREE**

Education—4 semester hours.
English—12 semester hours.
Foreign Language—12 semester hours.
History—6 semester hours.
Mathematics—6 semester hours.
Psychology—3 semester hours.
Religious Education—4 semester hours.

Science, Mathematics and electives, to satisfy requirements for the B.S. degree, the A.B. degree with a major in science, and the University's requirements for graduation.

**OUTLINE OF THE COLLEGE COURSE FOR THE BACHELOR OF SCIENCE DEGREE BY YEARS**

**FRESHMAN**

<table>
<thead>
<tr>
<th>First Semester Hours</th>
<th>Second Semester Hours</th>
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<tbody>
<tr>
<td>English .......... 3</td>
<td>English ............... 3</td>
</tr>
<tr>
<td>Mathematics .......... 3</td>
<td>Mathematics .......... 3</td>
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<tr>
<td>Foreign Language .......... 3</td>
<td>Foreign Language .......... 3</td>
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<tr>
<td>History .......... 3</td>
<td>History .......... 3</td>
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<tr>
<td>Orientation .......... 2</td>
<td>Orientation .......... 2</td>
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</tbody>
</table>

**SOPHOMORE**

<table>
<thead>
<tr>
<th>First Semester Hours</th>
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<tbody>
<tr>
<td>English Literature .......... 3</td>
<td>English Literature .......... 3</td>
</tr>
<tr>
<td>Foreign Language .......... 3</td>
<td>Foreign Language .......... 3</td>
</tr>
<tr>
<td>Chemistry .......... 4</td>
<td>Chemistry .......... 4</td>
</tr>
<tr>
<td>Biology .......... 4</td>
<td>Biology .......... 4</td>
</tr>
<tr>
<td>Mathematics .......... 3</td>
<td>Mathematics .......... 3</td>
</tr>
</tbody>
</table>

**JUNIOR AND SENIOR YEARS**

Electives to satisfy B.S. degree and University requirements for graduation.
The aim of the college course in Home Economics is not merely to increase the student's information, but to stimulate interest in continued study and to cultivate an attitude of social and economic responsibility.

The courses in this department as outlined below are arranged primarily to meet the needs of those who plan to teach Home Economics or Home Economics and related subjects in the grade or high schools, of those who wish to apply their knowledge in professional or technical fields, and of those who wish to become efficient home makers.

Major: The major in Home Economics shall consist of thirty-six semester hours of credit. Certain basic courses are required on the major and minor and should be taken in consultation with the Head of the Department.

Minor: The minor shall consist of twenty-four semester hours of credit.

Related work: Students pursuing a major or minor in Home Economics are required to take the following courses in Science: General Chemistry, one year; General Biology, one year, Bacteriology, and Physiology.

A—Survey Course in Home Economics. A survey of the entire field of home economics and of the different fields in which students may specialize. Recitation, two hours per week. Credit, two semester hours.

A1—Food Preparation. Composition of food. Practice in food preparation. Recitation, two periods per week; Laboratory, two two-hour periods per week. Credit, four semester hours.

A2—Meal Planning and Table Service. Individual planning, preparing, and serving of meals. Prerequisite: Home Economics A1. Recitation, two periods per week; Laboratory, two three-hour periods per week. Credit, four semester hours.

A3-A4—Clothing Technique. Instruction is provided in the use of the sewing machine and its labor saving attachments; in the use of commercial patterns; and in garment construction as applied to underwear, simple dresses, and children's clothing. Patterns and material are chosen in consideration of the needs and ability of the individual. Independent work the last semester. Recitation, one period per week. Laboratory, two two-hour periods per week. Credit, each semester, three hours. Required of Home Economics majors.

A5—Textiles. Study of fabrics for clothing and the home. Fundamental weaves, yarns, color, and finishes. Recitation, one period per week; Laboratory, one two-hour period per week. Credit, two semester hours.

A6—Home Beautifying. Making the home and grounds beautiful with limited means. Recitation, one period per week; Laboratory, one three-hour period per week. Credit, two semester hours.
A7—Economy Meal Planning. Meal Planning on a low income. Variations in preparation of inexpensive foods. Use of left overs. Stretching the food dollar. Recitation, one period per week; Laboratory, one two-hour period per week. Credit, two semester hours.

B1—Advanced Food Preparation. Food preparation from experimental basis. Prerequisites: Home Economics A1 and Home Economics A2. Recitation, one period per week; Laboratory, two three-hour periods per week. Credit, three semester hours.

B2—Nutrition and Dietetics. A study of food requirements in health throughout infancy, childhood, adolescence, adult life, and old age. Prerequisites: Organic Chemistry, Physiology, and Home Economics A2. Recitation, two periods per week; Laboratory, one two-hour period per week. Credit, three semester hours.

B3—B4—Costume Design and Dressmaking. This course considers costume design through the handling of materials, fashion illustrations and the making of garments. Time is spent in a study of line and color in relation to different types of individuals, the choice of garments suitable for various occasions such as school, afternoon, and evening wear, with appropriate accessories, and an application of these principles to members of the class. Silk and woolen garments are made from commercial patterns.

Prerequisites: Home Economics A3, A4, and A5.
Recitation one period per week.
Laboratory, two two-hour periods per week.
Credit, each semester—three hours.

B5—Child Care and Training. Preparation for the baby. Care of mother and child. Emphasis on pre-school age. Prerequisite: General Psychology. Recitation, three one-hour periods per week. Credit, three semester hours.

B6—Home Nursing. Care of the patient in the home. Recitation, three one-hour periods per week. Credit, three semester hours.

C1-C2—Large Quantity Cookery. Planning, preparing and serving food in quantity. The College Cafeteria serves as laboratory for this course. Prerequisite: Home Economics A1 and A2. Recitation, one one-hour period per week; Laboratory, two two-hour periods per week. Credit, three semester hours.

C3—Costume Designing and Advanced Dressmaking. This course begins with the designing from plain drafted patterns of blouses, skirts and dresses, and draping or modelling on, and making of the dress form.

Special consideration is given to the study of lines and the adaptation of designs to various types of figures. All garments will be made from inexpensive materials, the cost of which is covered by the fee of the course.

The final problem in dressmaking should show the student's ability to apply the principles gained from preceding clothing courses. One problem of fitting in the alteration of a ready-to-wear garment is required of each student.

Prerequisites: Home Economics A3, A4, A5, B3, and B4.
Recitation, one period per week.
Laboratory, one two-hour period per week.
Credit, two hours.

C4—Applied Dress Design. Draping and modelling dresses of
original designs. Prerequisite: Home Economics C3. Recitation, one one-hour period per week; Laboratory, one two-hour period per week. Credit, two semester hours.

C5—House Planning and Interior Decoration. Individual planning of the exterior and interior of a home. Recitation, one one-hour period per week; Laboratory, two two-hour periods per week. Credit, three semester hours.

C6—Modern Family. Factors which affect successful family life. Prerequisite: General Psychology. Recitation, one one-hour period per week; Laboratory, two two-hour periods per week. Credit, three semester hours.


D2—Observation and Teaching Participation. Supervised teaching carried on in home economics classes of Atlanta High Schools. Prerequisite or Parallel: Home Economics D1. Recitation, one one-hour period per week. Credit, three semester hours.

D3-D4—Home Management. Emphasis on group living and family life. Residence in the home management apartment is required for a period of six weeks. Prerequisites: Home Economics A1 and A2. Recitation, one one-hour period per week. Credit, three semester hours.

D5-D6—Applied Art. This course gives a study and application of art principles to problems and projects related to everyday life and to clothing.

Required of Home Economics majors.

Laboratory, two two-hour periods per week. Credit, two semester hours.

DEPARTMENT OF MUSIC

The University aims to develop in the student an intelligent and appreciative attitude toward Music; to train capable teachers, performers, choir leaders who shall be inspired to be of social service after graduation in the communities where they live.

Students in the College Department who are interested in Music may be given credit toward the A.B. degree for special work done in the Department.

The amount of credit in Music allowed toward the A.B. degree is twelve semester hours.

University Musical Organizations

The Clark-Gammon Choir.
The University Choral Society.
The University Male Quartette.
The University Female Quartette.
The University Women's Glee Club.
The University Men's Glee Club.

These organizations offer excellent practice for student musicians who desire development in the art of public performances.

CLARK-GAMMON CHOIR. The choir is composed of 24 voices selected on the basis of rigid tests in voice production. Prerequisite: ability to read music. The choir rehearses twice each week throughout the term. Application should be made to the director of music.
UNIVERSITY CHORAL SOCIETY. Studies in masterpieces of choral literature; attendance at rehearsals and concerts. Membership decided by try-outs. Open to all classes. Tuesday and Thursday, four to five o'clock. Application should be made to the director of music.

WOMEN'S GLEE CLUB AND MEN'S GLEE CLUB. These clubs are composed of twenty-five voices each which rehearse two hours each week. Membership is decided by try-outs. Open to all classes.

MALE AND FEMALE QUARTETTES. Membership decided by try-outs at the beginning of the term.

DESCRIPTION OF COURSES


A3—Keyboard Harmony. Keyboard work, scales, primary triads, cadences, simple modulation. Required of all students taking Harmony I. Credit, one semester hour.

A5-A6—Sight Singing and Ear Training. First Semester: Elements of theory, practice in musical writing, oral dictation; simple consonances and dissonances, easy dictation and sight singing. Second Semester: More difficult dictation; rhythmic problems, graded singing exercises; chromatic modulation. Two classes per week. Credit, one hour each semester.

A7-A8—The Appreciation of Music. A course designed to improve musical judgment and to develop appreciation. Credit, two hours each semester. Open to Freshmen.

A9-A10—Methods I. An introductory course dealing with the aims and objectives of Music Education; Music for the nursery and kindergarten child; song literature for the little child; the care and training of the young voice. Credit, two hours each semester.

B1-B2—Harmony II. First Semester: Leading tone seventh chords, major and minor; secondary sevenths, regular and irregular resolutions; ninth chords; all worked from given bass or melody.

B3—Keyboard Harmony. Keyboard work—Incidental uses of leading tone seventh chord; series of seventh chords, irregular resolution of dominant ninth, modulation using leading tone seventh and augmented sixth chords. Required of all students taking Harmony II. Credit, one semester hour.

B5-B6—History and Appreciation of Music. General survey course designed to develop intelligent discrimination in the listener. Structural principles and aesthetic content of music with reference to the various forms and styles. This course is planned to give a general idea of the entire realm of music and is intended alike for the technical musician and those who wish merely to become intelligent auditors. Credit, two semester hours each semester.

B7-B8—Methods II. Primary Grades—An enriched program of suitable songs; specific treatment of vocal conditions; rhythmic expression; sight singing, which involves pattern study; rhythm band; correlation; music appreciation; creative expression.

Intermediate and Upper Grades—Song repertoire; sight singing,
based on study of form; introduction and development of part singing; vocal conditions; music appreciation; correlation; creative expression; school choirs. Credit, two hours each semester.

C1-C2—History and Appreciation of Music. A more critical survey of the musical arts with emphasis on special movements and phases, such as: Notation, Early Contrapuntal Schools, rise and development of Opera, Classical and Romantic Schools, modern music. Second Semester: History of American Music from the early settlements to the present. Credit, two semester hours each semester.

C3-C4—Methods III. This course is devoted to the study of organizing and conducting a high school department of music; course of study; glee clubs, chorus, and choirs; orchestra; classification of voices with particular attention to the adolescent boy voice; theory, music appreciation; art of chorus accompaniment; class room work and credits for applied music; the responsibility of the high school music department in educating for increasing leisure; high school music functioning in the community. The various problems of Junior and Senior High School will be given careful attention. Credit, two hours each semester.


C7-C8—Orchestration. Prerequisite, Harmony II. First Semester: Detailed study of orchestral instruments; thorough analysis of some orchestral composition through its recording, score, and piano transcriptions of excerpts; arrangement of a modern classic for orchestra.

Second Semester: Another composition will be analyzed in detail, and a movement from a Beethoven Sonata will be scored for full orchestra. Credit, four hours.

D1-D2—Methods IV. General Methods, Supervision and Management—Survey and discussion class; study of scientific findings in music education; evaluations through tests; creative expression and its relation to the child; development of correlation; the unit plan; the project; parallel study of methods suggested by basic tests; supervision problems and outline building for all grades; general survey and review of entire course. Two classes per week. Credit, one hour each semester.

PIANOFORTE

Rightly understood, the piano is the medium through which a larger acquaintance with the world of music may be obtained than in any other way, for, in addition to the great mass of music composed primarily for that instrument, there are arrangements of practically all the great orchestral works, and all music, for whatever instrument or voices, may be made familiar through the piano.

Instruction in piano playing is adapted to the needs of each individual pupil, the primary aim being to lay a thorough technical foundation determined by a careful study of each pupil’s physical
deficiencies and previous habits of work. At the same time em­phasis is placed upon the cultivation of musical feeling and inter­pretation. The works of the best masters, both ancient and modern, are prescribed throughout the course in order that the emotional and intellectual faculties may be developed in company with the technical.

Opportunities for ensemble work are given to advanced pupils.

VOICE

The study of voice culture embraces everything that enters into a correct knowledge of the singing voice and how to use it. Iron­clad and arbitrary methods are not forced on the student, but, in­stead, exercises that teach the full control of the vocal organs in a natural manner, helpful suggestions, and the cultivation of general musicianship, enabling the student to use the voice as a medium of musical expression.

Correct use of the breath, intonation, attack, legato, accent, phrasing, and enunciation are the leading features of technical drill. At the same time more than mere mechanical skill is aimed at: viz., a musicianly style of singing, and all that is implied in the broad term "interpretation," together with a thorough appreciation of the best vocal literature, both new and old.
DIVISION OF LANGUAGES AND LITERATURE

DEPARTMENT OF ENGLISH

Courses A1-A2, B1-B2 are required of all students for graduation.

Students majoring in English are advised to elect a course in English History.

Major: Twenty-four semester hours exclusive of the required courses: English A1-A2, B1-B2. The major program must include English C1, C2, C6, C8, C9.

Minor: Fifteen semester hours exclusive of the required courses: English A1-A2, B1-B2. The minor program must include: English C1, C2, and C8.

DESCRIPTION OF COURSES

A1—Written and Oral Composition: Prescribed for Freshmen. Three credit hours a week, first semester. This course gives instruction in the theory and practice of English Composition with emphasis upon exposition. Handbook of Composition, Wooley. Required.

A2—This course is prescribed for Freshmen who have completed course A1. Three credit hours a week, second semester. Instruction in the theory and practice of English Composition is continued, with emphasis upon narration, description and argument. Required. Prerequisite, course A1.

A3—Public Speaking. Theory and practice of public speaking. Training in expression and voice drill. Three hours a week, throughout the year.

A4—Argumentation and Debate. This course deals with the form and structure of argument and develops systematic and logical habits of thought. Public debates and the writing of argumentative forensics are emphasized. Three hours a week, throughout the year.

B1—Survey of English Literature, with study of the masterpieces of each period: Prescribed for Sophomores. Three credit hours a week, first semester. Collateral Readings. Required. Prerequisites, courses A1 and A2.

B2—This course is supplementary to course B1. It offers a study of the development of English prose and poetry in outline from 1660 to the present time. Required. Prerequisites, courses A1, A2 and B1.

C1—General Survey of American Literature. Three hours a week, first semester. This course deals with the chief American poets and prose writers from the beginning of American literature to 1870. Prerequisites, courses A1, A2, B1 and B2.

C2—American Literature. A continuation of course C1. Three hours a week, second semester. American poetry and prose from 1870 to the present day are studied. Prerequisites, courses A1, A2, B1 and B2.

C3—The Elizabethan Drama. Three hours a week, second semester. This course traces the history of the English drama from its
origin to 1642. Representative dramas of the chief Elizabethan dramatists are read. Prerequisites, courses A1, A2, B1 and B2.

C4—The English Drama Since 1642. Three hours a week, second semester. This course is supplementary to course C3. It traces the development of the English drama from 1642 to the present time. Prerequisites, courses A1, A2, B1 and B2.

C5—Victorian Poetry. Three hours a week, first semester. Special study is made of the poetry of the Victorian period, emphasizing the works of Tennyson, Browning, Mrs. Browning, Clough, Arnold, Morris, Rossetti and Swinburne. Prerequisites, courses A1, A2, B1 and B2.

C6—The Negro in American Literature. Three hours a week, second semester. This course includes a study of American literary productions by and about the Negro from the eighteenth century to the present. Prerequisites, courses A1, A2, B1 and B2.

C7—The English Essay. A study of the essay from Bacon's time to the present time is made. The aim of the course is (1) to develop and train intelligent appreciation of the fundamental qualities of representative essays, such as clarity of thought structure, and effective expression, and (2) to give practice in writing formal, informal, and familiar essays. Three semester hours. First semester. Prerequisites: English A1, A2, B1 and B2.

C8—Shakespeare. Three hours a week, second semester. A study is made of the life of Shakespeare, the laws and technique of his dramas and of the plays most commonly read and most frequently acted. Special themes required, collateral readings and discussions.

C9—Methods of Teaching English in Secondary Schools: This course is designed primarily for students who expect to teach English. It considers the aims and methods in teaching composition and literature. Credit, three semester hours, first semester. Education or English credit.

C10—The History and Technique of the English Novel. Three hours a week, second semester. The development of the novel is studied from DeFoe to the present time. Prerequisites, course A1, A2, B1 and B2.

C11—The Greek Drama in English: This course comprises a study of selected dramas of Aeschylus, Sophocles, Euripides and Aristophanes read in translation. Special study will be given to the Greek theatre and to Aristotle’s poetics. Prerequisites, courses English A1-A2, B1-B2. Credit, three semester hours.

DEPARTMENT OF FOREIGN LANGUAGES

French

A1-A2—Three hours per week throughout the year. Beginning French. Emphasis placed on speaking and pronunciation. Grammar taught inductively. This course includes also in the second semester the reading of a simple French text.

B1-B2—Three hours per week throughout the year. Reading of intermediate French texts and review of grammar. Also practical exercises and drill in idiomatic phrases and composition in the
second semester. Prerequisite, course A1-A2 or its equivalent. The equivalent of course A1-A2 is a similar course taken at a college of equal rating, or two years of French taken at any accredited high school.

B3-B4—Composition and Translation. This course is intended for those who have had at least two years of French in the college, or its equivalent. It involves a general review of French grammar, practice in written exercises, and the translation of a number of appropriate French texts. Three hours per week throughout the year. Credit 6 semester hours.

C1-C2—Advanced Composition and Conversation. A course to improve oral and written expression and aural comprehension.

C3-C4—Advanced Course. Advanced course in study of French Literature.

German

A1-A2—Elementary German. Study of languages, composition, translation, oral resumes, careful drill upon pronunciation, inflection of the articles, adjectives, weak verbs and the more usual strong verbs. Three hours per week throughout the year. Credit, six semester hours.

B1-B2—Intermediate German. Drill upon the rudiments of grammar, dictation, German conversation, topical reviews, the reading of prose and poetry with practice in oral and written composition. Open to those who have received credit for Elementary German A1. Three hours per week throughout the year.

C1-C2—Goethe-Schiller. Intensive study of representative works, collateral reading, reports. The object of this course is to derive pleasure and profit from the text studied as Literature. Three hours per week throughout the Junior year. Credit, six semester hours.
NATURAL SCIENCES

The Science Department has experienced a growth in equipment, personnel, curriculum and standards within recent years that puts it in the forefront among similar schools. It is spaciously housed, occupying the entire third floor of the attractive $250,000 Leete Hall. It is well lighted and ventilated and dominates the scenery from almost every angle of the campus and the beautiful surroundings of the suburbs of Atlanta. One wing is devoted to Chemistry and the other wing and end to Physics and Biology. The Chemistry Department contains an office, two store rooms and large laboratory and lecture rooms. The Physics Department is housed by an office, a lecture room, two laboratory rooms and a dark room. The Biological Department consists of an office, two store and germinating rooms and one lecture and laboratory room. There is a well selected Library for use of students of all departments.

Each Laboratory is well equipped with the necessary apparatus, chemicals and specimens for the courses listed below. The rooms are large and commodious and well appointed with all the conveniences of modern laboratories. The student who seeks scientific knowledge or who wishes to prepare himself for a medical career will find his cherished wish gratified here.

Through the Science Department the University offers the degree of Bachelor of Science. All candidates for this degree must present thirty-two hours of specified courses in one science, twenty hours in a second science, eight hours in a third science, and twelve hours in Mathematics. German is preferable and recommended as the foreign language requirement of the Department.

Students who wish to secure the Bachelor of Arts degree with major work in Science may do so. Such students must present a major in one field of science and a minor in another field.

The possible combinations of majors and minors are: (1) Chemistry and Biology; (2) Biology and Chemistry; (3) Chemistry and Mathematics. A student who pursues a major in Chemistry may minor in Mathematics, or in Biology. If the minor is taken in Mathematics, twelve hours of Biology must be taken; if the minor is taken in Biology, six hours of Mathematics must be taken.

Those who intend to major or minor in any science or sciences should begin their work in such sciences in the sophomore year, and instead of taking the regular sophomore requirements of a course in the Survey of the Natural Sciences, must take both Biology and Chemistry in the sophomore year.

The majors and minors of the various sciences are listed below. However, each student should be advised each year, in making up his schedule, by (1) the head of the department in which he is majoring; (2) the Director of the Science Division.

DEPARTMENT OF BIOLOGY

Major: B1 and B2 or B3 and B4, C1, C2, C3, C5.
Minor: B1 and B2 or B3 and B4, C1, C2.

B1-B2—General Biology. Two hours lecture, two hours laboratory. Year course, credit eight semester hours. The fundamental principles of animal and plant life are taken up. This course is
chiefly for students who do not intend to major in Biology. Students who intend to major in Biology should take B3 and B4 instead.

B3—General Zoology. Two lecture hours, two laboratory hours. Semester course, four hours. The biology and morphology of animals with stress on the basic biological facts, the principles connected with their origin, development, differentiation, adjustment, reproduction, heredity, etc. Laboratory work on animals selected to illustrate these principles.

B4—General Botany. Semester course, two lecture hours, two laboratory hours. Credit, four semester hours. The biology and morphology of typical plants selected from the more important natural groups.

C1-C2—Comparative Anatomy. Two lecture hours, two laboratory hours. Year course. Credit, eight semester hours. A thorough dissection and study of the several systems of organs in a selected series of vertebrates. Prerequisite: B1-B2 or B3-B4.

C3—Embryology. First or Second Semester. Two lecture hours, four hours laboratory. Credit, four semester hours. This course is designed for pre-medical students and those who wish to major in Biology. This course includes a study of the germ cells in the frog and the chick and comparisons in mammalian embryology with a study of tissues in sections. Prerequisite: B1-B2 and C1-C2.

C4—Animal Histology and Micrology. Laboratory technique, descriptive illustrations. Details of cell structure; elements of tissue; tissue development; tissue complexes. Two lectures, and at least four hours of laboratory per week. Prerequisites: Sixteen hours in biology, eight hours in chemistry. Credit, four semester hours.

C5—Advanced Physiology. First or Second Semester. An advanced study of the human anatomy and physiology. The habits and the ideals that are necessary for the maintenance of the health of the individual and for the preservation of the health of the public are explained. Sources of vital energy, mechanism of response, co-ordination, behaviour in animals, and hereditary transmission are carefully considered. Prerequisite, B1-B2 and C1-C2.

C6—Bacteriology. A course dealing with general and special methods for the culture of microorganisms; their biochemistry; morphology, and the microorganisms in agricultural, medicine and industrial occupation. This course is recommended for those students who are majoring in biology, or those who are planning to study medicine, dentistry and home economics. Prerequisites: Eight semester hours in biology; eight semester hours in organic chemistry. Credit, four semester hours.

C7-C8—Teaching Biology and Laboratory Administration. Credit, one and a half hours each semester. Credit and hours to be arranged. Prerequisite, two years of Biology, and 3-6 hours of Education.

DEPARTMENT OF CHEMISTRY

Minor: A3, A4, B1, B3, B4.

A3—General Inorganic Chemistry. First semester. Credit, four semester hours. This course is given by means of lectures, recitations and individual laboratory practice. The lectures are illustrated by classroom experiments and supplemented by written ex-
ercises and problems. Two hours lecture, two hours laboratory. Credit not given unless course A4 is taken.

A4—General Inorganic Chemistry. Second semester. Credit, four semester hours. This is a continuation of course A3. Special attention is given to non-metals and some of the more common organic compounds.

B1—Qualitative Analysis. First semester. Credit, four semester hours. This course consists of a detailed study of the metals. The laboratory work consists of elementary work in qualitative analysis. A few inorganic preparations are made. Prerequisite, courses A3 and A4. Two hours lecture, two hours laboratory.

B2—Quantitative Analysis. Second semester. Credit, four hours. An elementary course in quantitative analysis, in which the student will become acquainted with the more frequently used quantitative operations. Quantitative problems and a critical discussion of the methods employed in the laboratory are a part of the classroom work. Prerequisite, A3, A4, B1.

B3—Elementary Organic Chemistry. First semester. Credit, four semester hours. This course is devoted to the study of the properties, relationships, syntheses, and structure of the more important classes of aliphatic compounds. Laboratory work consists of the preparation of the typical organic compounds. Prerequisite, A3, A4. Two hours lecture, two hours laboratory. Credit not given unless B4 is taken.

B4—Elementary Organic Chemistry. Second semester. Credit, four semester hours. This is a continuation of B3. It consists of a general study of the aromatic compounds. Prerequisite, course B3. Two hours lecture, two hours laboratory.

C1—Elementary Physiological Chemistry. Credit, four hours. First semester. Two hours lecture, two hours laboratory. The course comprises a study of body products and the analysis of the same and their relation to life. Prerequisite, A3, A4, B1, B3, B4.


D1-D2—Teaching Chemistry and Laboratory Administration. Year course. Credit, three semester hours. Hours to be arranged. Prerequisite, two years of chemistry and 3-6 hours of education.

DEPARTMENT OF MATHEMATICS

The courses offered in Mathematics are designed to meet the needs and demands of the pupils from the civic, social, occupational, and cultural viewpoints.


B1—Plane Trigonometry. Plane Trigonometry, including the solution of oblique triangles. Credit, three semester hours.


B3—Solid Analytical Geometry. Planes and straight lines; conicoids; Polar co-ordinates; general equation of the second degree.
Open to students who have had course B3. Credit, three semester hours. First semester. Junior year.

B5—College Algebra. Advanced course. Open to students who have had course A1-A2. Credit, three semester hours. First semester. Sophomore year.


B8—Elementary Mathematical Statistics. Collection and classification of data; tabular and graphical representation of data; averages; errors; measures of dispersion; the percentile method; the Normal Probability Curve; Correlation. Credit, two semester hours. Second semester. To alternate with Mathematics C4.

C1—Differential Calculus. An introductory course in Differential Calculus, including simple applications. Open to students who have completed Mathematics B1, B3. Credit, three semester hours. First semester.

C2—Integral Calculus. Open to students who have had C1. Credit, three semester hours. Second semester. Junior year.

C4—Mathematics of Investment. Interest, annuities, amortization, bond valuation, problems in life insurance. Prerequisite: course B5. Credit, three semester hours. Second semester.

C5—Theory of Equations. Complex numbers; solutions of cubic and quadratic equations; theorems on roots of equations; determinants. Three hours first semester. Senior year.

C6—The Teaching of Mathematics in Secondary Schools. Open to students who have completed at least 12 semester hours in Mathematics. A study of the fields of secondary Mathematics, from the quantitative and qualitative viewpoints; review of the field of high school Mathematics; adaptation of high school Mathematics to the needs of the pupil. Credit, three semester hours. Second semester.

C8—Advanced Calculus. Differential equations; infinite series; expansion of functions; partial differentiation. Open to students who have had Mathematics C1 and C2. Credit, three semester hours.

Physics

A1—General Physics. First semester. Credit, four semester hours. This course gives the general principles of mechanics of solids, liquids and gases and an introduction to heat and sound. The course is illustrated by experimental lectures and individual laboratory work. Prerequisite, completion of College Algebra.

A2—General Physics. Second semester. Credit, four semester hours. The topics of light, electricity and magnetism are studied with special emphasis on practical application of the principles connected with them. Carefully selected experiments aim to familiarize the student with fundamentals and generate clear thinking. Prerequisite, course A1 and completion of College Algebra.

Survey Course

A1-A2—A Survey of the Natural Sciences. A general course designed to give the student a comprehensive knowledge of, and appreciation for, the entire field of the Natural Sciences. Year course. Credit, four semester hours each semester.
DIVISION OF SOCIAL SCIENCES

DEPARTMENT OF BUSINESS ADMINISTRATION AND ECONOMICS

The work in Business Administration at Clark University has a three-fold purpose, namely:

1. To give basic courses for all students in the University.
   a. For the purpose of giving information relative to every day business, economic problems.
   b. To develop in students an appreciation for good business.
   c. To develop in students the ability to demand good service and good quality in business.
   d. To develop a philosophy relative to small business as a means of helping the Negro become more independent economically.

2. To give basic training for business as an occupation.

3. To give accurate preparation for those who wish to teach business and commercial subjects.

Major

The Major Program in Business Administration must include the following courses: Economics B5 and C4; Business Administration B1-B2, B3, B4, C1, C2, and D2.

Economics B1-B2 is a prerequisite to a major in Business Administration and must be taken as the first basic course.

Minor

A Minor Program in Business Administration must include the following courses: Business Administration B1-B2, B3, B4, C1-C2, D2.

Economics B1-B2 is a prerequisite to a minor in Business Administration and must be taken as the first basic course.

DESCRIPTION OF COURSES

Economics

B1-B2—Principles of Economics. Three hours, both semesters. A study of the field of production, consumption, distribution, and business organization in modern economic society. Prices, value in use and in exchange, the laws of supply and demand, elementary banking and finance, foreign trade and exchange, the tariff, trust monopolies, large scale production also are given due prominence with a view to indicate to the student the complex process of our present industrial society. The second semester is given to the study of Public Finance and Taxation, Railroad Problems, and to the assumptions and facts of Economic Theory, Socialism, etc. Lectures, recitations and weekly problems to be written.

B3—Economic History of the United States. This course is a study of the economic progress of the United States from the late
colonial period to the present in Agriculture, Manufacturing, Foreign and Domestic Commerce, Tariff Policy, Transportation, Banking and Currency, "trust" movement, Labor Organization, and Social Control. Credit, three semester hours.

B5—Principles of Insurance. A study of life, casualty, Fire, Fidelity, and other special types of insurance with a special view of directing the student in choosing the right kind of contract. Credit, three semester hours.

C2—Labor Problems. The purpose of this course is to make a general survey of the wage-earner in modern industry, with special emphasis on the Negro. Some of the topics to be discussed are: wages, hours, working conditions, accidents, unemployment, trade unionism, and labor legislation. Credit, three semester hours.

C4—Investments. Three hours per week for second semester. Theory of investments; forms of securities; test of soundness; foreign investments; bond houses; exchange; mathematics of investments; business cycles; the financial page. Prerequisite, Economics B1-B2.

C6—Current Economic Problems. A critical investigation of present-day economic trends, with special emphasis placed on changes in banking, transportation, labor and industrial organization. This course will be taught largely from periodicals. Credit, three semester hours.

Business Administration

A1-A2—Shorthand and Typewriting. The main object of this course is to teach students the art of shorthand and typewriting. Thorough practice is given in dictation. The course is divided equally between shorthand and typewriting. Students who register for this course are required to learn the operation of ordinary office machines including the calculating machine, the mimeograph, the ditto, and the multigraph. The course meets four hours per week throughout the year. Credit four semester hours.

A3-A4—Business English and Correspondence. The main object of this course is to train students in the use of correct and forceful English for business purposes. The various types of correspondence receive special attention. A thorough review of grammar is given and much practice in simple forms of writing. Prerequisite, Business Administration A1-A2. Four hours per week throughout the year. Credit four semester hours.

B1-B2—Elements of Accounting. Three hours per week throughout the year. Laboratory work required. Assets, liabilities and proprietorship; construction and interpretation of accounts; books of original entry; books of final entry; reports, depreciation; controlling accounts; accruals preferred items; consignments; percentages and statistics; graphic methods; problems. Credit, six semester hours.

B3—Business Law. Contracts, including formation, essentials, performance, rights, and remedies of parties; agencies, including formation contracts between principals and agencies; sales, uniform sales act, sales or approval at auction. Two hours per week first semester. Credit two semester hours.

B4—Negotiable Instruments including forms, legal effect of negotiability, rights and liabilities of parties, equities, discharge of
parties; bankruptcy; law of insurance; partnerships; assuretyship and guarantee; personal property. Prerequisite, Business Administra-
tion B3. Two hours per week second semester. Credit two semester hours.

C1-C2—Business Organization; Principles and Practice. The ob-
ject of this course is to familiarize the student with the various
forms of organization with the view of directing students in adopt-
ing the best type. It is a study of sound financing and develop-
ment of a technique for handling business problems. A special
study will be made of co-operative enterprises. Laboratory work
is required. Year course; credit, six semester hours.

D2—The Small Business Enterprise. A study of small business
enterprises from the point of economic necessity, organization, and
operation. A special study of service enterprises operated by
Negroes and possibilities of development is undertaken. Students
are required to work with units already in operation for practical
training. Each student must file a report on the unit under ob-
servation. Credit, three semester hours.

THE DEPARTMENT OF EDUCATION AND PSYCHOLOGY

The Aims of the Department of Education are Professional and
Functional.

I. Professional Aims:
1. To prepare students for educational service in the ele-
mentary school.
2. To prepare students taking the Bachelor of Arts degree
with a major in Education for instructorship, principal-
ship, and administrative and supervisory positions in
secondary education.

II. Functional Aims:
1. To create interest in the social function of education.
2. To create interest on the part of the student in the Negro's
educational problems.
3. To give the students of the institution such equipment
as will enable them to participate in such work that will
help to solve the educational problems of the Negro.
4. To serve as a basic department for carrying on research
in this institution.
5. To study the educational problems within the State as a
basis for formulating the teaching program, and as a
basis for directing the thinking of the students along the
lines of the educational problems of the Negro.

Research

In recognition of the fact that modern education in all of its
phases is based upon research, the Department of Education is mak-
ing an effort to introduce the students of education to some of
the most vital problems of education requiring research and is
directing the advanced students of the Department of Education
in securing first hand information with regard to these problems.
Visitations to the city and county schools are made where an intro-
duction to school problems is sought, local surveys and a first
hand study of the data are made.

Major and Minor

a. Major: Students who wish to take the Bachelor of Arts
degree with a major in Education must make their intentions known not later than the beginning of the Junior year. A major in the Department of Education shall consist of 24 semester hours. Students who complete a major in Education are required to complete a subject-matter major also.

b. Minor: A minor in the Department of Education shall consist of 18 semester hours. The minor in Education is usually pursued to satisfy requirements for certification. Students should be certain that specific courses required for a certificate in the State in which they plan to teach are included in the minor.

Courses Required on Major and Minor in Education

1. Elementary Education:
   - Education......B1  3 Sem. Hrs.
   - Education......B3-B4 6 Sem. Hrs.
   - Education......B5-B6 2 Sem. Hrs.
   - Psychology......B2  3 Sem. Hrs.
   - Psychology......B4  3 Sem. Hrs.

2. Secondary Education:
   - Education......C3  3 Sem. Hrs.
   - Education......C7  3 Sem. Hrs.
   - Education......D1-D2 2 Sem. Hrs.
   - Psychology......B2  3 Sem. Hrs.
   - Psychology......C2  3 Sem. Hrs.

The Normal Diploma will be granted on completion of 60-point-hours of college credit as described below.

OUTLINE OF COURSES FOR NORMAL STUDENTS

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<tr>
<th>Junior Normal</th>
<th>First Semester</th>
<th>Hrs.</th>
<th>Second Semester</th>
<th>Hrs.</th>
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<tr>
<td>Biology ............B1</td>
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<td>Biology ..........B2</td>
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<tr>
<td>English ............A1</td>
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<td>English ..........A2</td>
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<td>Geography ...........B1</td>
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<td>Psychology ......B4</td>
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<td>Education ..........B1</td>
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<td>Education ..........B8</td>
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<td>English .............B1</td>
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<td>English ..........B2</td>
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<tr>
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<td>Music (P. S.) ......B6</td>
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DESCRIPTION OF COURSES

A1—College Orientation. Laboratory course required of all freshmen. Units consist of problems revealed experimentally, and selected in the light of greatest needs, making for educational efficiency. Credit, two semester hours.
A2—Self-Analysis and Occupational Study: A course designed to aid the student in the analysis of himself and the discovery of his capacities and limitations; to help him make a critical study of a large number of vocations and compare his own qualities with the demands of these vocations and thus more adequately adjust himself to a vocation as a life work. Lectures and discussions. Open especially to Freshmen. Credit, two semester hours. Second semester.

B1—Introduction to Education: This course will introduce the major divisions of the field of education, yet will be practical to the extent of meeting the needs of those who will take only one or two courses in the field of education. The units of this course will be selected after a diagnostic study of practical educational background of the students has been made. Credit, three semester hours.

B2—Recreational Education: Gymnastics, Games and Recreation for Elementary Schools.

A course intending to give prospective teachers a deeper appreciation of the significance of gymnastic exercises, play and recreation in connection with elementary school work. A study is made of the types of exercises which will help develop strong bodies, and the activities adapted to the elementary age groups. Original plays and games are planned for use in the elementary school. Two hours a week are given over to recitation and one hour to laboratory work where the games and exercises are practiced with a view of giving the class an opportunity to learn the games and exercises and how to conduct them. Prerequisite: Psychology B4. Credit, two semester hours.

B3—Principles, Materials, and Methods of Elementary Instruction: It is intended that this course shall give the student a clear conception of the purpose of the elementary school subjects. Curriculum materials, and methods of presentation of the various elementary school subjects will be discussed. Credit, six semester hours.

B5—Observation and Practice Teaching: A course designed to give to Seniors practical experience in planning the daily program and classroom management under supervision. Credit, two semester hours.

B8—Health Education: The organization and administration of health programs for the junior and senior high school are stressed in this course. Personal and community hygiene is treated from a social and economic point of view. Attention is given to principles underlying the maintenance of hygienic physical conditions, such as: seating, posture, ventilation, lighting, etc. Several health programs will be worked out by the class, working in groups. Credit, three semester hours.

C1—Educational Sociology: Fundamental Problems in Educational Sociology. Readings, discussions, reports. Three hours, second semester. Prerequisite, Sociology B1 and six hours in Education.

C2—Principles and Methods of Vocational Guidance: In this course a survey is made of the historical development of the Vocational Guidance Movement and the present emphasis upon the movement in Public School Education. A thorough study is made of the problems of Vocational Guidance with special emphasis upon the principles underlying counselling, and the methods of
counselling, as related to choosing, preparing for, entering upon, and making progress in a vocation. Lectures and discussions. Open to College Seniors. Credit, three semester hours.

C3—The Organization, Administration and Supervision of Public School Education: A study of the various school units, educational boards and their functions, the superintendent and his functions, the selection, training, and supervision of teachers, the organization of the school to care for inferior, normal, and superior pupils, records and reports, health and sanitation. Lectures and discussions. Credit, three semester hours.

C5—History of Education: A general course in the history of education making a survey of the development of educational theory and practice from primitive times to the present. In the study of the modern period emphasis is placed upon the democratic ideal in Education as influenced by Rousseau, Pestalozzi, Froebel, Herbart, and Dewey. Credit, three semester hours. First semester.

C7—Principles Underlying the Selection of Materials and Methods of High School Instruction: This course aims to make a detailed analysis of problems involved in high school instruction and to suggest methods by which these problems may be solved. The course will deal with such topics as, the high school age, the high school curriculum, testing in the high school, etc. Two semester hours first semester. Open to College Seniors.

C8—Educational Measurements: This course will take up the nature and theory of educational measurement together with the history of the movement. The important statistical processes will be explained and students will be given sufficient practice to become proficient in their use. Methods of diagnosis of weaknesses in the different subjects together with the appropriate teaching procedure recommended for remedial follow-up. Emphasis will be laid on the practical classroom application of tests and measurements. Credit, three semester hours.

C9—The Junior High School: This course is designed for administrators and teachers who desire an understanding of those problems peculiar to the junior high school. This course will include a discussion of the historical development of the junior high school, types of organization, articulation with the lower and higher schools, plant, staff, program of guidance, and course of study. Materials for the course will be selected from the practical operation of some of the best small junior high schools.

C10—History of Education in the United States: The origin and development of American educational institutions with emphasis upon the economic, political, and social forces bearing upon American educational thought and practices. Credit, three semester hours.

C12—The Philosophy of Education: Survey of problems of educational theory and practice; critical examination of contemporary doctrines; discussions of guiding principles in teaching and school management. Readings, reports, discussions, and an essay. Three hours. Second semester. Prerequisite, Junior or Senior standing. To alternate with C2.

D1-D2—Practice Teaching in the High School: This course supplements Education C7 and cannot be taken unless C7 is taken. The course aims to give college seniors who expect to teach, some practical experience in meeting and solving instructional problems. Two hours of practice teaching per week throughout the year will be required. Credit, two semester hours.